



Origination 10/12/2017
Last Approved 6/27/2023
Effective 6/27/2023
Last Revised 6/27/2023
Next Review 6/26/2025

Owner Faculty Organization
Policy Area College of Nursing CNG
Applicability MVHS

Faculty Advisement of Students, CNG-100.13

PURPOSE

To provide students with a collaborative learning process where Faculty Advisors facilitate student engagement and responsibility in achieving educational goals.

SCOPE

Faculty, Students

REFERENCES

DEFINITIONS / ABBREVIATIONS

SECON: St. Elizabeth College of Nursing

DSFD: Dean of Student & Faculty Development

FA: Faculty Advisor

PROCEDURE / DIRECTIVE

1. The DSFD will assign faculty to students at the beginning of each academic year and update assignments as needed each semester.
2. Students will be contacted by the FA.
3. Students and FA will establish a time for an initial meeting and then have contact at least twice during each semester.

4. Students needing to meet more often may contact the FA and adhere to faculty office hours or as can be accommodated by faculty.
5. FA shall be familiar with services at SECON such as health, counseling or financial services that are available to the students.
6. FA may consult with administration regarding community services that may assist students.
7. The student and FA may discuss career and academic needs as appropriate, including any Academic/Clinical Support Record(s) (policy CNG-100.32).

CONTENT EXPERT(S) / RESEARCHER(S) / CONTRIBUTOR(S):

This Document Replaces:

NSG-CNG-100.13

Attachments

[Faculty Advisement Form \(CNG-100.13\).pdf](#)

Approval Signatures

Step Description	Approver	Date
Owner	Faculty Organization	6/27/2023